Subject: RE: FW: Purchase Requisition 40288 has been rejected
From: "Fils, Heidi" <heidi.fils@nfp.com>
Date: 08/09/2017 04:38 PM
To: "lparker@sanpedroBID.com" <lparker@sanpedroBID.com>

Good Afternoon Lorena,

The current policy expires on 10/3/2017. I can see if the carrier can release the 17/18 quote early. If they do, we would need to collect the full premium early so we can issue a certificate.

Please check with your contact person at the Port of LA to see if they will accept the additional certificate covering the period of 10/3/17 – 10/3/18?

Please contact our office should you have any further questions.

Thank you,

Heidi Fils
Sr. Account Coordinator
Commercial Lines
2450 Tapo Street | Simi Valley, CA 93063
P: 805.537.0115 | F: 805.579.1916 | heidi.fils@nfp.com | www.nfp.com

Insurance services provided by NFP Property & Casualty Services, Inc. (NFP P&C), a subsidiary of NFP Corp. In California, NFP P&C does business as NFP Property & Casualty Insurance Services, Inc. License #0F15715

From: Dorsey, April
Sent: Wednesday, August 09, 2017 4:29 PM
To: Fils, Heidi
Subject: FW: FW: Purchase Requisition 40288 has been rejected

April Dorsey
Sr. Account Manager
Commercial Lines
2450 Tapo Street | Simi Valley, CA 93063
P: 805.537.0114 | F: 805.579.1916 | april.dorsey@nfp.com | www.nfp.com

Insurance services provided by NFP Property & Casualty Services, Inc. (NFP P&C), a subsidiary of NFP Corp. In California, NFP P&C does business as NFP Property & Casualty Insurance Services, Inc. License #0F15715

NOTE: Unless previously arranged or discussed, no coverage can be bound/cancelled/changed via email or voicemail request.

From: Lorena Parker [mailto:lparker@sanpedrobid.com]
Sent: Wednesday, August 09, 2017 3:43 PM
To: Dorsey, April
Subject: Fwd: FW: Purchase Requisition 40288 has been rejected

External Email

April,

Can you help with this request?

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
San Pedro Historic Waterfront
Business Improvement District
390 W. 7th Street | San Pedro, CA 90731
T 310.832.2183 | F 310.832.0685
Lparker@sanpedrobid.com
www.sanpedrobid.com

---------- Forwarded message ----------
From: **Bautista, Jessica** <JBautista@portla.org>
Date: Fri, Aug 4, 2017 at 10:30 AM
Subject: FW: Purchase Requisition 40288 has been rejected
To: Lorena Parker <Lparker@sanpedrobid.com>
Cc: "Adams-Lopez, Theresa" <TAdams-Lopez@portla.org>, "Bezmalinovich, Augie" <ABezmalinovich@portla.org>

Hi Lorena,

Thank you for the previous email with the log of trolley hours. That should be helpful in approving the first invoice. We are now experiencing an issue with the second invoice. Risk Management has rejected it due to insurance not covering the entire dates of sponsorship. Please have your insurance agent extend the insurance through 11/8/17 (to match the attached invoice).

Thank you,

Jessica

Jessica Bautista
Management Analyst II
Community Relations
Port of Los Angeles | 425 S. Palos Verdes Street | San Pedro, CA 90731
(310) 732-3680 | jbautista@portla.org

From: POLA Enterprise Resource Planning System
Sent: Wednesday, July 19, 2017 11:26 AM
To: Bautista, Jessica
Subject: FYI: Purchase Requisition 40288 has been rejected

From	**Merkovsky, Kathryn**	Description	**SAN PEDRO PROPERTY OWNERS' ALLIANCE (PBID) AGE6899; Invoice 2017-04; 7/1/17-11/8/17 Sponsorship of expanded trolley services**
To	**Bautista Torres, Jessica**		
Sent	**19-Jul-2017 11:24:20**	Requisition Total	**72,464.00 USD**
ID	**659085**	Non-Recoverable Tax	**0.00 USD**
		Attachments	San Pedro Property Owners' Alliance PBID Invoice 2017-04.pdf

Requisition Lines

Line	Description	Supplier	Cost Center	Unit	Quantity	Price (USD)	Amount (USD)
1	SAN PEDRO PROPERTY OWNERS' ALLIANCE (PBID) AGE6899; Invoice 2017-04; 7/1/17-11/8/17 Sponsorship of expanded trolley services	SAN PEDRO PROPERTY OWNERS'	0220				72,464.00

Approval Sequence

Num	Name	Action	Action Date	Note
1	Bautista Torres, Jessica M	Submitted	10-Jul-2017 15:26:22	
2	Bautista Torres, Jessica M	Reserved	10-Jul-2017 15:26:22	
3	Adams Lopez, Theresa Marie (POLA_REQ DIVISION HEAD APPROVER)	Approved	10-Jul-2017 16:41:38	
4	AcctgFundCk, Service (POLAPO_ACCCOUNTING_APPROVER)	Approved	11-Jul-2017 07:53:37	
5	Merkovsky, Kathryn A (POLAPO_RISK_MANAGER)	Delegated	11-Jul-2017 07:53:38	
6	Bersales, Jennifer Montalbo	Rejected	19-Jul-2017 11:24:19	Vendor only has insurance thru 10/3/17. Pls have the invoice revised so that only services thru 10/3/17 are included. Or, pls have the vendor submit insurance coverage covering dates thru 11/8/17 (to match the attached invoice). Thank you.

Related Applications

Resubmit Requisition
View Requisition Details
Open Document

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